



GETCARE FOUNDATION

Job Opening — Monitoring, Evaluation & Learning (MEL) Manager

Job Reference No.: GCF–MEL–2026–05

About GetCare Foundation

GetCare Foundation is a mission-driven development organization working to strengthen food systems, restore degraded landscapes, and improve rural livelihoods through practical, scalable solutions.

The Foundation operates at the intersection of agriculture, environment, and economic development, supporting smallholder farmers and rural communities through training, technical services, market linkage, and ecosystem restoration programs.

Our work combines field implementation with knowledge creation — enabling communities not only to improve productivity and incomes, but also to steward land and natural resources sustainably.

Current initiatives include farmer advancement programs, environmental restoration pilots, institutional technical services, and multi-stakeholder collaborations.

To support expanding programs and partnerships, GetCare Foundation is strengthening its professional team to ensure consistent quality delivery and long-term institutional sustainability.

Position Title

Monitoring, Evaluation & Learning (MEL) Manager

Location

Ghana (Hybrid with periodic field visits)

Engagement Type

Part-time / Consultancy-based (initially), scalable with program growth

Reports To

Project Director

Works Closely With

Executive Director, Field Teams, Research & Communications Functions

Role Summary

The MEL Manager designs and manages the systems that measure, verify, and communicate the impact of GetCare Foundation programs.

The role ensures that program results are credible, measurable, and usable for decision-making, reporting, and partnerships. The position also supports learning and continuous improvement by converting field evidence into actionable insights.

Key Responsibilities

Monitoring System Design

- Develop monitoring frameworks and indicators for projects
- Establish data collection tools and reporting templates
- Define baseline and endline methodologies
- Ensure alignment between activities and measurable outcomes

Data Collection & Verification

- Train field teams on data collection procedures
- Verify accuracy of field reports and records
- Conduct periodic data quality checks
- Support surveys and assessments

Evaluation & Learning

- Analyze program performance trends
- Produce learning briefs and insights
- Support adaptive program improvement
- Contribute to evidence-based decision making

Reporting & Evidence Development

- Prepare impact summaries for partners and donors
- Support proposal development with evidence
- Provide credible data for publications and communications
- Strengthen institutional reporting credibility



Performance Indicators

Success in this role will be assessed by:

- Functional monitoring system across programs
- Reliable and verifiable project data
- Clear impact reporting
- Improved program decision-making based on evidence
- Increased partner confidence in results

Required Qualifications & Experience

- Degree in Statistics, Economics, Development Studies, Social Sciences or related field
- Minimum 4 years experience in monitoring and evaluation or research
- Experience designing surveys or evaluation frameworks
- Familiarity with development program indicators

Skills & Competencies

- Analytical thinking
- Data organization and interpretation
- Attention to detail
- Structured documentation
- Ability to explain findings clearly

Personal Attributes

We are looking for someone who:

- Values evidence and accuracy
- Thinks critically and systematically
- Can translate data into meaning
- Works collaboratively with field teams



What Success Looks Like in the First 6 Months

- Monitoring framework established across programs
- Data collection tools operational
- First credible impact report produced
- Program teams using data for decision-making

Contract & Compensation

This is a professional engagement with a monthly salary or consultancy fee aligned with time commitment and responsibilities. The role is structured to expand as program scale and reporting requirements increase.

Application Deadline

27th February, 2026

Expected Start Period

Rolling — early qualified applicants may be engaged before the deadline.

How to Apply

Please send the following to: careers@getcarefoundation.org

Subject line: *MEL Manager Application – [Your Name]*

1. CV (max 4 pages)
2. Brief description of an evaluation or monitoring system you designed (max 1 page)
3. Two professional referees

Selection Process

Only shortlisted candidates will be contacted.

Shortlisted applicants will complete a short technical assessment and interview.

Equal Opportunity

GetCare Foundation is an equal opportunity organization. We value competence, integrity, and commitment to impact.

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